

City of Mohall

Public Works Maintenance Technician

Department: Public Works

FLSA Status: Salaried, Non-Exempt (Overtime eligible over 40 hours)

Reports To: Public Works Operator

Position Summary

Under the supervision of the Public Works Operator, the Public Works Maintenance Technician performs skilled and semi-skilled work supporting the City's water, wastewater, streets, campground, landfill, and public infrastructure systems. The position assists with daily operations, maintenance, emergency response, recordkeeping, and infrastructure mapping.

Essential Duties and Responsibilities

- Assist with operation, maintenance, and repair of municipal water and wastewater systems
- Assist with hydrants, water meters, valves, lift stations, sewer lines, lagoons, and service connections
- Perform snow removal, street maintenance, signage installation, and traffic control
- Maintain City campgrounds, including mowing, cleanup, and septic system monitoring
- Perform weed control on public property
- Assist with landfill operations and maintenance
- Operate and maintain City vehicles, tools, and equipment
- Become familiar with water and sewer mapping and assist with GIS systems
- Maintain accurate records, logs, and reports
- Respond to emergencies and participate in on-call rotation
- Comply with all City safety policies and the City of Mohall Drug & Alcohol Policy, including third-party random testing
- Perform other duties as assigned

Qualifications

- High school diploma or GED
- Valid North Dakota driver's license

- Mechanical aptitude and ability to operate equipment
- Ability to follow direction and work independently

Certifications:

Water and wastewater certification encouraged but not required. The City supports professional development in accordance with adopted policy.

Physical Requirements

Ability to lift up to 75 pounds; work outdoors in all weather conditions; climb, bend, kneel, and work in confined spaces; respond to after-hours emergencies.

Supervision

Works under the supervision of the Public Works Operator. In the Operator's absence, direction may be provided by the Mayor or City Council.

The City of Mohall is an Equal Opportunity Employer.